



Board Meeting Agenda May 2025

May 8, 2025 @ 7:00 pm

Panorama Recreation Centre

In Attendance: Chris, Krista, Erin, Michelle, Lindsey, Rutger, Elyse, Jenn M., Shannon, Jenn H., Chelsea
Guests: Tyler, Sonja from Panthers
(no zoom)

Call to Order @ 6:30pm

- Territorial Acknowledgment
- Adoption of Agenda: Move by Erin, Seconded by Krista – carried
- Adoption of Minutes from April 10th Board meeting: Move by Jen, Seconded by Chris – Carried

1. Correspondence

- Hockey Canada 50/50 Beneficiary Grant
 - VIAHA granted just over \$21,000 which will go towards goalie gear to support their development

2. Committee & Director Reports

- President – Lindsey
- Previous President – Steve
- VP Admin – Jennifer
 - Have 5 confirmed div managers since last year
- VP Operations – Jono
 - FYI Coach Application posted and due May 15th
- Director at Large – Jason
- Treasurer – Jennifer H.
- Registrar – Erin
 - Team Snap did not set up waivers properly and it is a huge challenge for families to re-sign waivers who can't have a player play unless they are signed
 - Grey zone boundaries were moved last year and need a decision from BC Hockey so we know who needs waivers
 - Are we limited to how many teams we can have based on ice availability? Yes
- Development – Shannon
- Ice Allocator – Chelsea
 - August ice contract ready for Panorama, same amount of ice for assessments
 - For rest of season, I submitted same amount for this year, Panorama does not anticipate reducing our ice, they do have to accommodate new groups wanting ice
 - If we have more teams than last year, we would not have ice for them, anticipate 4 teams per age
 - Previous schedules rep U18 have 2 evening practice times, could move one practice to evenings
 - Perhaps we have tournament teams
 - One Click offered VIAHA 1 year for free and has not responded yet

- Social Events – Vacant
- Website/Social Media – Rutger
 - Made updates to website for registration
 - Need more info on how players can become refs
 - ePact that state no social media for their player, should that be the manager to confirm that or myself? Should be the manager and parent.
 - Mention this at Manager Meeting: managers to know who does not want their photo on social media
- Volunteer Records – Krista
- Tournament Coordinator – Michelle
- Sponsorship/Gaming – Vacant (Elyse until filled)
 - Submit gaming grant application, need updated list of board members
- Peninsula Panther Liaison and Player of the Week – Jason
- Jerseys and Equipment – Chris
 - Ordering more for next year
 - Only short a few hundred dollars for checks provided to cover lost or damaged jerseys
- Goalie Development – Ashley
- Safety/Risk Manager – Elyse
- Secretary – Vacant (Michelle until filled)
- Referee in Chief – Dave

3. New Business

- Sonja and Tyler from Peninsula Panthers
 - Need for billets increases, especially if we cannot retain local players
 - Collaboration with PMHA, what can we do to give back to PMHA more, by our team, players, etc. not sure what that looks like yet, that aligns with BC Hockey
 - Potentially assisting with coaching
 - Anyone over the age of 16 has to have CRC, respect in sport, all Panthers have these already, but have to use our code for CRC, and can be rostered to as many teams as possible, to cover under insurance, suggest for players not to take these courses until after August 1st
 - Jason will still be our Panthers liaison
 - We can do a social media posting for billets
- Review the feedback from the AGM (see AGM minutes attached)
 - Overall successful
 - Spirit Rally powerpoint was hard to see names, yellow/white colours made it hard to see names
 - Michelle to ask Panorama if we can use the jumbo screen for tournaments or games
 - Getting a hold of Rob Armstrong for development is challenging, need his availability, Shannon will follow up
 - Add to coach meeting: expectation to use the 2 sessions
 - Eagles Development had less demand for younger players
 - Could we add more development with available weekend ice? Yes but have to have 30 days notice
- Combine Jersey and Equipment Coordinator position, does this need a vote?
 - Motion to combine Jersey and Equipment Coordinator roles together again for 1 year term ending May 2026 to be renewed every 2 years afterwards, motion by Jenn H,

seconded by Chelsea – Carried

- Rutger's photographer proposal (see attached)
 - (Rutger not present when discussion and vote occurred)
 - Digital photo is a great asset
 - Families like the physical print copy, could he offer that for additional purchase?
 - Timing is usually early October
 - Motion to accept Rutger's proposal to be the PMHA team photographer for the 2025/26 season as presented, moved by Erin, seconded by Jenn H, carried
- Scholarship Review Committee – who would like to join?
 - Need a committee to select 1-2 recipients, applications due in June
 - Jenn will email the board for participants
- (from Dave Meadel) Suggest increase U7/U8/U9 game rate for referees from \$20 to \$25
 - U7 through U9 game rates for refs are set by the association not BC Hockey.
 - JDF and VMHA pay \$27 and \$25 per game.
 - We had some minor difficulties in staffing some of these games the past season
 - In order to maintain pace with other associations and to continue to staff these games I recommend an increase in our game rates from \$20 to \$25
 - Estimated cost to the association is approximately \$400 additional per year.
 - We were under budget this year for referee wages of \$450
 - We increased U21 ref fees at the end of last year which was not included in the budget
 - Suggest we discuss with Dave at next meeting

4. Old/Tabled Business

- Criminal Record Checks (CRC) for volunteers to change from being completed every 3 years to every 2 years
 - We had a discussion last month about this
 - Motion for a pilot program for criminal record check process to be completed every 2 years and be revisited after the 2025/26 season, moved by Krista, seconded by Chelsea – Carried
 - Need to change managers manual and website, policies to be updated

5. Future Meetings

- Board Meeting June 12th at 7:00 pm at Panorama, there will not be a zoom link, change to 6:30pm

6. Adjournment – Motion made by Krista, seconded by Jenn M at 8:19pm

7. Appendix A – Board Member Terms

Term Ending May 2026		
Position	Board Member	Notes
President	Lindsey Ward	
Previous President	Steve May	
VP Ops	Jono Dunlop	
Panther Player of the Week/Panthers Liaison	Jason Fletcher	

Social Events	Vacant	
Ice Allocator	Chelsea Stanley	
Treasurer	Jennifer Hodgkinson	
Sponsorship/Gaming	Vacant	
Registrar	Erin Jensen	
Director at Large – Coaching Coordinator	Jason Fletcher	
Jerseys & Equipment	Chris Young	

Term Ending May 2027		
VP Admin	Jennifer Madeiros	
Secretary	Vacant	
Volunteer Records	Krista O'Connor	
Development	Shannon Dobell-Walker	
Tournament Coordinator	Michelle Philpott	
Goalie Development	Ashley Coull	
Risk Manager	Elyse Pitcher	
Website/Social Media	Rutger Kamphuis	