



Board Meeting Agenda March 2025

March 13, 2025 @ 7:00 pm

Panorama Recreation Centre

In Attendance: Lindsey Ward, Jono Dunlop, Ashley Coull, Michelle Philpott, Krista O'Connor, Tracy Doyle, Kathy Mikkelsen, Chris Young, Chelsea Stanley, Jenn Hodgkinson, Jenn Madeiros, Nolan Walker, Steve May, Dave Meadel

Guest: Ken Myoshi

(no zoom)

Call to Order @ 6:59pm

- Territorial Acknowledgment – Lindsey
- Adoption of Agenda: Move by Krista, Seconded by Jenn H
- Adoption of Minutes from February 13th Board meeting: Move by Chris, Seconded by Kathy

1. Correspondence

- Murphy Family Foundation (2025 NOA PMHA)
 - Amazing partnership this year, toonies for tickets, donated \$1US dollar for every ticket sold to a PMHA player, which is about \$800 CAN
 - We thank the Murphy family for this donation
 - Have many options on where to put this money; development for rec players, goalies

2. Committee & Director Reports

- President – Lindsey (see attached)
- Previous President – Steve
- VP Admin – Jennifer (see attached)
- VP Operations – Jono (see attached)
- Director at Large – Jason (see attached)
- Treasurer – Jennifer H.
- Registrar – Erin (see attached)
- Development – Nolan (see attached)
- Ice Allocator – Chelsea (see attached)
- Social Events – **Vacant**
- Website/Social Media – Farrah
- Volunteer Records – Krista
- Tournament Coordinator – Tracy
- Sponsorship/Gaming – Elyse
- Peninsula Panther Liaison and Player of the Week – Jason
- Jerseys and Equipment – Chris
- Goalie Development – Ashley
- Safety/Risk Manager – Kathy
- Secretary – Michelle (see attached)
- Referee in Chief – Dave

3. New Business

- Proposed Zone/CRD East Zone, includes Victoria, VRC and Peninsula discussion and vote (Jono, see his board report for details, Vancouver Island Zone Summary, Bears Budget)
 - Over past few years we have struggled with tier 1 program, we are giving our top players to VRC, gets harder to remain competitive in rep and rec
 - Looking at combining VRC, Victoria, PMHA to create a combined zone team run by a committee of six, two selected by each association who will all have equal input
 - Each association would have equal say, regardless of number of players from each association
 - With having a larger association like Admirals, we would lose less players, remain more competitive
 - Looking at the example budget, \$2354 per player, with fundraising it was \$735 per player
 - Most HPL teams are \$15,000 per player each year to play plus travel
 - VRC zone 1 registration was \$2800 + \$2500 in team fees this year, not a lot of control over the budget, the parent group is never part of that reviewing the budget, Mark Johnson was the treasurer but parents did not see the budget
 - The value was definitely there, just not as much transparency
 - Lots of travel, 3 tournaments, plus away games
 - Team meals, team building, apparel, registration covers ice time at Ian Stewart at 4-6 ice times per week plus dry land
 - Committee would have to determine what the registration fee would be as each of the 3 associations have very different fee costs
 - Why would it cost less for coaches? They (North Island) paid all the travel for the paid team
 - Is there a guarantee to do sponsorship and fundraise? Committee can decide and write that into the plan. Sponsorship can be easier when you have players from a greater geographic region.
 - What supports are there for players who can't afford it? There are the same organizations who support youth hockey
 - How would this be different from Royals program? The price is different, Royals \$10-15K, PCHA is \$20K minimum and travel to Vegas, Nashville, etc. on top of the registration fee. Governed by BC Hockey directly. Their managers are paid well and included in budget but also pays BC Hockey. There are for profit. Junior is minimum \$9-12K.
 - Main difference is that it's a committee of people, interested in doing the work, equal say across the board
 - Less money for each player but still competitive
 - North Island did not have any players from Powell River but hope that changes next year.
 - Every decision you make is for the team, you can decide where you go to play other teams.
 - The mainland will be doing this model and on the East coast and Ontario has been doing this model for a while. It has a defined pathway.
 - Ratify everything on the committee equally
 - Ken Myoshi is a non-voting member on the committee
 - Follow VIAHA policy to meet the minimums
 - Communication at the beginning of the season was a challenge as there were side bar conversations, any decisions at the table must have all members there

- Committee would include 2 from PMHA, 2 from Victoria, and 2 from VRC for all zone 1, members voted in by each association
 - Most likely have 1-3 players from PMHA going to this team
 - This year, we lost lots of players from U13 and U15 and also had 2 rep teams at U13 which had a huge impact on the house teams as not being as competitive
 - Planning ahead, VRC is losing their ice, so they would play at Oak Bay, Naden, ?
 - We have not heard anything official from UVic about Ian Stewart
 - It's about player development, 3 practices minimum per week, and to be as competitive as possible
 - Could zone 1 players join PMHA development? I don't think they would as they do their own development through team fees and have the skill coach attend one of their practices
 - What happens if an association votes no? Rather have initial buy in, won't be enforcing this
 - Is this for a certain time commitment if we vote yes? The assumption is if you vote yes, you are in, but you can pull out anytime
 - What if VRC loses their winter club title? They don't have division past U15.
 - VMHA Victoria Minor Hockey Association – the board likes everything and waiting for VRC
 - **Motion: Do we want to continue pursuing the CRD East tier 1 zone program moved by Chelsea, Seconded by Jenn H – Carried**
- Restricted Funds Discussion - 2025/2026 Season
 - Balance Sheet Reviewed
 - Line item 2480 (Goalie Reserve Fund) \$5000 will remain as is
 - Line item 2485 (Ice Scheduling Software Reserve) will be changed to Operations Software and has a current balance of \$3156.20 Restricted Funds. Allocating additional \$1843.80 to increase this restricted fund back to \$5000.
 - Line item 2490 (Jersey Reserve Funds) will increase from \$22,500 to \$27,500 as per voted upon budget. Increase of \$5000.
 - The 2025/2026 season is starting with a restricted funds balance of \$37,500.

PMHA currently uses the language reserve funds for planning of future expenditures; we are working with our accountant to adjust line item names to reflect Restricted versus Reserve as per the Gaming Commission recommendation.

- **Motion: to approve the proposed 2025/2026 restricted funds as proposed by the finance committee, move Ashley, Seconded Chelsea – Carried**
- Review of Policy Notes, see attached (Jenn M.)
 - U9 players who want to AP to U11 need some sort of assessment so we know what level they are so they are at a similar skills level
 - Need process for AP'ing so that everyone knows about them, and to understand the whole process and parameters
 - U11 nonparent coach stipend – currently only U13 +, would like to see it in policy
 - Suggest not putting this in policy, and use on a case-by-case basis
 - Eagles Development – questions about players who are outside our association, it's offered to PMHA players first, then go outside. Do we have anything on this in our policy? Currently there is nothing in our policy on development. Do we keep as is? If they

withdraw from development, get admin fee not returned and the registration fee returned pro-rated

- Keep this out of policy

- Rep Parents Approaching Bench
 - Recommend to edit a line in the parent code of conduct in E pact and be held accountable – yes, add this
 - And code of conduct for parents who are scorekeeping, must be neutral, not to interact with players at all, if issue ensues, they ring buzzer for refs to come over
- Customized sponsored jerseys in policy – yes, add this
 - Must be a different jersey, not a PMHA jersey
- Update to Team Safety Manual
 - Recommend Risk Manager to update outdated process about submission of forms – yes
- Update refund policy 2.6.8 to make it more clear about refund date and prorated per how many times on ice less their insurance and admin fee – yes
- One Click
 - Policy item to include Division and Team managers must use PMHA issued tools
 - Update Team Manager Guide to include process on how to use One Click – yes
- Dual Rostering
 - Exploring new policy - look into other associations policies
 - determine when they can be rostered
 - determine fees
 - Pay full fees less the weeks not played, roster our teams first, rec only
 - Suggest \$275 for Reign players
- Reduce Goalie Registration Fees - propose new policy line item 2.5.6
 - include line about goalie registration discount
 - incentivizes more goalie participation
 - half of the other associations do not charge what we charge for goalies, given discounts
 - goalie's play half the time
 - We struggled to get interest from goalies this year
 - Pool goalie development funding to Monday goalie development session
 - Suggest separating two groups; U7 – U11 rec, U11 rep + prior to New Year, in New Year
 - combine them with some of the younger ones to keep up (not U7)
 - Need cost breakdown: ice, Reimer, for 2 sessions
 - Coaches for younger groups should be able to coach them the basics, set up goalie coaching development
- This year, U21 did not pay for ice, they had more ice than usual, this year's bill was \$4000 including credit
 - Should follow rep process, as they have rep length of practice
 - Discussion on whether they should pay for ice next year
 - If so, need to communicate that to players if they have to pay
 - Motion: U21 would be fully responsible for extra ice costs beyond their prescribed allotment, similar to all other team (except U7) moved by Kathy, Seconded by Jono – carried
- Rob Armstrong request to increase by \$25/session
 - We increased the development fee last year
 - Rob is increasing his fee by \$25 per session but I hope to see the fee remain the same (at

\$275) and Eagles Development team sessions with Rob be budgeted separately from Eagles dev fees if budget permitting so we can phase it out of the eagles dev fee and have those teams sessions budgeted through regular registration fees

4. Old/Tabled Business
 - What is the CRC requirement of Hockey Canada and BC Hockey?
5. Future Meetings
 - Board Meeting April 10th at 7:00 pm at Panorama, there will not be a zoom link
6. Adjournment – Motion made by Jenn H, seconded by Chelsea at 9:30pm
7. Appendix A – Board Member Terms

Term Ending May 2025		
VP Admin	Jennifer Madeiros	
Secretary	Michelle Philpott	
Volunteer Records	Krista O'Connor	
Development	Nolan Walker	
Jerseys	Chris Young	
Tournament Coordinator	Tracy Doyle	
Goalie Development	Ashley Coull	
Equipment – Acting	Jono Dunlop	

Term Ending May 2026		
Position	Board Member	Notes
President	Lindsey Ward	
Previous President	Steve May	
VP Ops	Jono Dunlop	
Panther Player of the Week/Panthers Liaison	Jason Fletcher	
Social Events	Vacant	
Ice Allocator	Chelsea Stanley	
Treasurer	Jennifer Hodgkinson	
Sponsorship/Gaming	Elyse Pitcher	
Registrar	Erin Jensen	
Risk Manager	Kathy Mikkelsen	
Website/Social Media	Farrah Simpson	
Director at Large – Coaching Coordinator	Jason Fletcher	