



Board Meeting Agenda

June 14, 2024 @ 7:00 pm

Panorama Recreation Centre

In Attendance: Steve, Jono, Chris, Michelle, Erin, Jennie, Elyse, Jen H., Tracy, Kathy, Chelsea, Lindsay, Brent

Call to Order 6:58pm

- Territorial Acknowledgment
- Adoption of Agenda: Move by Jono, Seconded by Jennie – CARRIED
- Adoption of Minutes from May 9, 2024 Board meeting: Move by Jennie, Seconded by Jen H – CARRIED

1. Correspondence

- Island League Season schedule
 - Reviewed attached schedule
 - Suggest not to schedule tournaments during playoffs
- Panorama Ice (Victoria Ringette)
 - Want ice
 - Reign may want ice too
- VIAHA on Competitive Residential Waivers
 - Challenges with people looking for better associations, VIAHA frowns on this
 - Boundary areas cut off/easier routes to panorama
- 2025 BC Hockey Championships
 - U15 tier 2 hosted by PMHA organized by parents
- Age reference chart

2. Committee & Director Reports

- Acting President – Steve
- VP Admin – Jennifer
- VP Operations – Jono
- Director at Large – Jason
- Treasurer – Jennifer H.
 - We may not receive the grant due to too much money on our books, below 50% of our previous years' expenditures, we were over by 6%
 - Due to more registrations and less ice bill than expected
 - We can appeal the decision if they decline us but we have enough cash to carry us
 - \$70,000 typical amount of grant
 - Fiscal Year End April 30 2024 show available cash of approximately \$293,427 (not including gaming funds of \$46.38)
 - *I am not 100% sure where the gaming branch gets this final number as what they provided doesn't match Balance Sheet or Bank Statements exactly.
 - Deduct restricted funds / liabilities \$36200
 - Leaving approx \$257,227 unrestricted funds

- With operating expenses of \$451,666 the surplus percentage is likely higher than the gaming branch would like and this may result in reduced or declined funding. My rough calculation is 56%.
- *This is likely due to higher than expected registration of about \$20k.
- This means that we could be rejected or that the grant amount may be reduced because of the surplus.
- Please note that although this is not the best news, it just signifies that the Association MAY be carrying too much cash as per grant standards.
- We have an obligation to our membership to not overspend based on the approved budget, yet we also don't want to spend for the sake of spending.
- Should the grant be declined, it would just mean we have to spend funds currently in our accounts this season in order to qualify for next season.
- We can discuss this further should it come to that.
- There is also an appeals process in which we could address our concerns should the association be declined entirely.

- Registrar – Erin
- Development – Nolan
- Ice Allocator – Chelsea
- Social Events – Vacant
- Website/Social Media – Farrah
- Volunteer Records – Krista
- Tournament Coordinator – Tracy
- Sponsorship/Gaming – Elyse
- Peninsula Player of the Week – Jennie
- Jerseys – Chris
- Acting Equipment – Jono
- Goalie Development – Brent
- Safety/Risk Manager – Lindsey
- Secretary – Michelle

3. New Business

- President succession and board approval of new president
 - Motion for Board to approve Lindsay Ward as President of PMHA for 2 year term ending at AGM 2026, motioned by Chelsea, seconded Tracy, - CARRIED
 - Risk Manager position is now vacation
 - Motion for Kathy Mikkelsen as Risk Manager for PMHA for a 1 year term ending at AGM 2025, - CARRIED
- Peninsula Panthers discussion with Madelyn Murphy and Sonya
 - Introductions: owners, 4 mom dad sister brother,
 - Sonya business operations managers, point person
 - sonya@panthers-hockey.com
 - Also own Trail Smokeaters
 - VIJHL going independent
 - Minor Hockey is incredibly important to us, and our communities, stronger together
 - Want to hear how Panthers could be a resource for PMHA
 - If there is confusion with going independent, please ask, we can usually figure out

how to continue

- Jersey Game
 - Would like to do this with the Panthers
 - Scheduling this with the league, maybe not on Family Day to have more people able to attend
- Player of the Week
 - Not having them in the locker room or on the bench the first period, for safety reasons
 - Go out with starting line up, get announced, and drop game drop
- Billeting Opportunities
 - We will need 10-15 billet families
 - They are the most important part of our organization
 - Sign billet responsibilities
 - \$750 / month and season tickets for the family
 - Circulate the billet program around minor hockey
 - Do school online mostly and assist in certifications
- Toonie for a Ticket program
 - Kids 2-12 is \$2, we will donate
- If need volunteers in the community, let us know, each player has to do one volunteer 'shift'
- In past, players have coached minor hockey
- Ongoing U9 coach discussions on new policy. Board should receive draft policy in July to discuss at August board meeting.
 - Discussed at south island presidents meeting will discuss U9
- Eagles Development Expansion Ideas – see attached from Nolan
 - Office training, focus on younger player development
 - 3 sessions/week training at Peninsula Crossfit, ideally after school, 1 days/week for each age group, need min 10 per session, 20 max, about \$20 per session
 - Insurance implications will need to be reviewed
 - Eagles Development by Peninsula Crossfit
 - Monday, Tuesday, Wednesday, Friday 3:30-4:30
 - Must be cost neutral
 - Chelsea will give 4pm ice times to know which groups are available
 - Next step: what would be included in the contract, coach ratio, review as a board
 - Using available ice for development
 - Dependent on ice availability
 - Would need to be consistent ice
- Ice Allocation Software – see attached from Chelsea
 - Recommend SWIFT
 - We have \$5000 in our budget
 - No commitment, month to month
 - Can pause it, turn it off for April – July and not get charged
 - Chelsea is making a motion that PMHA pays for SWIFT effective August 1 for 2024/25 season for cost approximately \$400CDN per month, seconder Kathy – CARRIED
- Photographer date in the fall
 - Wednesday October 9, 2024
 - Confirm with Kyle
- U7/U9 Tournament discussion
 - March 14, 15, 16, 2025

- JDF U7/U9 March 19-22, 2024
 - Maybe February family day weekend
 - Host on weekday? Spring Break not the same week for all areas in BC
 - Tracy will reach out to Tessa
 - Larry Orr Tournament
 - When player receives a rep spot, they will be part of organizing the Larry Orr tournament
 - Reign is asking for 2 ice times per week
 - 1 weekday
 - 1 weekend game
 - Perhaps 330pm Friday and 840am Sunday
4. Old/Tabled Business
5. Future Meetings
- Board Meeting August 8, 2024 at 7:00 pm at Panorama
6. Adjournment: Motion Erin, 8:39pm

Appendix A – Board Member Terms

Term Ending May 2026		
Position	Board Member	Notes
President	Vacant Acting President – Steve May	Working on transition plan. Willing to be a non-voting, non-attending board consultant for next season
VP Ops	Jono Dunlop	
Panther Player of the Week/Panthers Liaison	Jennifer Stanford Fritz	
Social Events	Vacant	
Ice Allocator	Chelsea Stanley	
Treasurer	Jennifer Hodgkinson	
Sponsorship/Gaming	Elyse Pitcher	
Registrar	Erin Jensen	
Risk Manager	Lindsay Ward	
Website/Social Media	Farrah Simpson	
Director at Large – Coaching Coordinator	Jason Fletcher	
Term Ending May 2025		
VP Admin	Jennifer Madeiros	
Secretary	Michelle Philpott	
Volunteer Records	Krista O'Connor	
Development	Nolan Walker	

Jerseys	Chris Young	
Tournament Coordinator	Tracy Doyle	
Goalie Development	Brent Parrish	
Acting Equipment	Jono Dunlop	