



Board Meeting Minutes August 2024

August 8, 2024 @ 7:00 pm

Panorama Recreation Centre

In Attendance: Erin, Jono, Chris, Steve, Brent, Elyse, Lindsey, Tracy, Jason

Via zoom: Jenny, Jenn, Chelsea, Kathy, Michelle, Nolan, Krista, Jennifer M

Call to Order @ 7:01 pm

- Territorial Acknowledgment
- Adoption of Agenda: Move by Elyse, Seconded by Chris
- Adoption of Minutes from June 14th Board meeting: Move by Jono, Seconded by Elyse

1. Correspondence

- MEMO - 2024-25 Cost (Fee) Changes - No Increases
 - Fee decreases for courses
 - Waiving tournament admin fees
- MEMO - Participation in Non-Sanctioned Leagues

2. Committee & Director Reports

- President – Lindsey
 - Attended South Island presidents meeting in June
 - Hesitancy from coaches regarding discipline
 - Selected a U9 Commissioner – Aurora
 - U9's will be able to AP to U11
- Previous President – Steve
- VP Admin – Jennifer (see attached)
 - VRC would like to follow our U9 team formation plan
 - Ashley Coull has agreed to takeover Goalie Dev – will attend Sept meeting. Brent has resigned.
- VP Operations – Jono – see report
- Director at Large – Jason
- Treasurer – Jennifer H. (see attached)
 - Scholarships have been awarded
 - Working on monthly closeouts
- Registrar – Erin
 - Looking at bringing a second goalie in from JDF for U21
 - 8 players registered for New to Hockey ice sessions in August
- Development – Nolan (see attached)
 - Crossfit has offer to PMHA parents – discount to join – 8-10 parents minimum, will waive \$475 fee for initial training when joining
 - Requesting budget to put up banner at PCF – will price it out and vote at next meeting – Tracy will help with this @ Beacon Signs – 2 quotes ideal
- Ice Allocator – Chelsea
 - Martine has resigned, new contact in the next week or so

- Trying to set tournament dates
- New ice software – OneClick, works well with teamsnap, half the price of SWIFT, \$1250 per year, \$500 setup first year.
- Social Events – Vacant
- Website/Social Media – Farrah
- Volunteer Records – Krista
 - Gone through list of volunteers, some new coach interest at U7, U9 – need CRC, RIS for on ice helpers. Coach 1 and intro to coach for assistants/coaches
 - Let families reach out to PMHA if interested in coaching
 - Will work with head coaches first
 - Would like to know who will be safety for assessments to check qualifications
 - Waivers will need to be signed once teams are rostered.
- Tournament Coordinator – Tracy
 - Larry Orr filling up quickly. Will hold a space for a second U15 PMHA team – unsure of numbers at this time.
 - Put in for tournaments for U11, U13, U18, working on U15 Tournaments
- Sponsorship/Gaming – Elyse (see attached)
 - Reordering raffle tickets same as last year
- Peninsula Player of the Week – Jennie
 - Madeline would like players pre picked for Player of the Week
 - Will make excel sheet of selections. Season starter is Sept 6 – may choose an older child for this week - U11 or U13 as teams not formed yet.
- Jerseys – Chris
 - 700 jerseys on hand, missing 340ish, they are in Victoria, need to be sorted. Update to come the week of Aug 18. Missing 300 hangers. Can purchase 300 for approx. \$130-150 – will go ahead.
- Acting Equipment – Jono
 - Resizing goalies for equip
- Goalie Development – Brent
 - Brent has resigned from Goalie Development after many years. A huge thank you to Brent for all of his contributions.
 - Brent will need to pass over vector images and email (logos@pmha.bc.ca)
 - Booking Jason for 10 slots throughout season – schedule to come
 - Will write one last report for Sept. Will help out with new member and continue with goalie Dev. Need safeties for goalie assessment sessions. Jenn Stanford-Fritz will volunteer to help after completing appropriate training.
 - Need a small budget for food for assessors – will use assessment budget
- Safety/Risk Manager – Kathy
 - Met with Epact account manager, will get busy with assessments
- Secretary – Michelle
 - Zoom storage is full, discussion on keeping history and paying for storage or deleting old meetings.
 - Motion to delete zoom meeting recordings after a 2 -3 month period, keeping the most recent 2 meetings as long as the previous meeting minutes have been approved by the board. Motioned by Elyse, second by Jono, CARRIED

3. New Business

- U9 policy recommendations from coaches discussion (updated recommended policy attached)
 - Thank you to the committee for all their hard work. The document is well put together using existing guidelines.
 - Consider language to allow flexibility in placing children based on larger discrepancies in skill – There is concern with restrictive placement based on grading examples used. Jason will connect with feedback to committee
 - May need clear criteria for which skills are being assessed
- Photographer – confirming a date
 - Wednesday Oct 9th
- Anti-Virus Software for PMHA Computers. Is there is a process for this? Preferred software/program? Currently the Treasurer and Registrar laptops need to be updated.
 - Might not be worth the cost – leave for now
- Zoom storage at 95%. Could storage options include 30GB for \$12/mo. Or, delete recordings.
 - See above
- Peninsula Panther Jersey Game – Madelyn would like to know if these dates work:

January	24th	Friday	Peninsula Panthers	Kerry Park Islanders	Panorama Recreation Center	730pm
January	31st	Friday	Peninsula Panthers	Nanaimo Buccaneers	Panorama Recreation Center	730pm
February	7th	Friday	Peninsula Panthers	Kerry Park Islanders	Panorama Recreation Center	730pm
February	22nd	Saturday	Peninsula Panthers	Campbell River Storm	Panorama Recreation Center	730pm

- Jason will Discuss with Madelyn.
- Will request Farrah to put out social media congratulations to Jacob DiBattista on his success

4. Old/Tabled Business

- Peninsula Hockey and Peninsula Crossfit
- Ice Allocation Software
- U7/U9 Tournament Update
 - Need volunteers – ask div managers to put a call out
 - Can discuss at div manager meeting as well

5. Future Meetings

- Board Meeting September 12, 2024 at 7:00 pm at Panorama, there will not be a zoom link

6. Adjournment – Motion made by Jason , seconded by Tracy 8:40pm

7. Appendix A – Board Member Terms

Position	Board Member	Notes
President	Lindsey Ward	
Previous President	Steve May	
VP Ops	Jono Dunlop	
Panther Player of the Week/Panthers Liaison	Jennifer Stanford Fritz	
Social Events	Vacant	
Ice Allocator	Chelsea Stanley	
Treasurer	Jennifer Hodgkinson	
Sponsorship/Gaming	Elyse Pitcher	
Registrar	Erin Jensen	
Risk Manager	Kathy Mikkelsen	
Website/Social Media	Farrah Simpson	
Director at Large – Coaching Coordinator	Jason Fletcher	
Term Ending May 2025		
VP Admin	Jennifer Madeiros	
Secretary	Michelle Philpott	
Volunteer Records	Krista O'Connor	
Development	Nolan Walker	
Jerseys	Chris Young	
Tournament Coordinator	Tracy Doyle	
Goalie Development	Brent Parrish	
Equipment	Jono Dunlop	