



## Board Meeting Agenda

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March 14, 2024 @ 7:00 pm

Panorama Recreation Centre

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In Attendance: Steve, Jason, Jenn, Donna, Tracy, Kathy, Jono, Dave, Michelle, Brent, Anita

Via zoom: Erin, Krista, Nolan, Trish

Call to Order 7:01pm

- Territorial Acknowledgment
- Adoption of Agenda: Move by Donna, Seconded by Jono – carried
- Adoption of Minutes from February 8, 2024 Board meeting: Move by Jason, Seconded by Jono – carried

### 1. Correspondence

- VIAHA T1 tryout request forms
- VIAHA T1 Zone policy
- VIAHA poll result T1 Zone policy
- Championship travel grant - VIAHA - U15 Tier 2

### 2. Committee & Director Reports

- President – Steve
  - Spirit rally was as well organized as it could have been, by Anita and Michelle Cote, and all others who helped that night
  - Pleased we got the WSÁNEĆ singers
  - U11 transition meeting on Monday, helps parents to understand what assessments are like
  - Participating on VIAHA appeals committee, reminds me that we are running a great association
- VP Admin – Jennifer
  - U11 meeting went well
  - Thank you Anita for organizing and communication for the Spirit Rally was a great success
  - Supporting team managers
  - Supporting on an issue with a U9 team
  - Starting to determine division managers for next season
  - Recruiting for president, vp ops, social, panthers liaison
- VP Operations – Jason
  - Sincere appreciation for the award was a surprise and completely unnecessary
  - We are trying to make things better for everyone
  - People asking about when the assessments for next year and head coaches
  - Want to have coaches in place earlier, starting gauging interest from current coaches for next year
  - A few complaints received with minor things
  - Talking to a couple people about the role, lower age groups

- Need to complete my succession documentation
- Treasurer – Kathy
- Registrar – Donna
  - New season starting soon
  - Meeting with Erin few times for training
  - Guide her through the season set up
  - Help her with transfers and residential waivers
  - Volunteer info
- Development – Nolan
  - Last Monday session this week, it's now finished up
  - Went well, asked for feedback and received a compliment
  - Rob is committed to returning next year
- Ice Allocator – Trish
  - Ice bills have been sent out
  - Billed VIAHA for playoffs
  - Received bills from Panorama
  - Start thinking about for assessments for next year
  - Training Chelsea when I return from a tournament, looking at different options for billing
  - Jason – start assessments last week for August?
    - Trish – VRC will start week of August 19<sup>th</sup>,
- Gaming/Social Events – Anita
  - Motion: extra money from food sales at the Spirit Rally will be provided to the Saanich Peninsula Lions food bank as a donation on behalf of PMHA. Moved by Anita, seconded by Donna – carried
- Website/Social Media – Farrah (not here)
- Volunteer Records – Krista
  - Start contacting volunteers once I get the names in August, hopefully contact everyone by end of September
  - Julie Markovic is interested being division manager
  - U9 parents asked about first aid training for safety, it is not required for them to have first aid training, so we do not cover the costs as an association
- Tournament Coordinator – Tracy
  - Larry Orr open in June, always happens Thanksgiving weekend
- Sponsorship – Jennifer
  - Need to recruit someone to backfill this role
  - Add gaming back to sponsorship
  - Gaming grant is due May, Kathy and Anita will do it if we do not backfill this role by then
- Peninsula Player of the Week – Jordan (not here)
- Equipment – Jono (attached)
  - Thank you for providing the report
  - Return of the equipment early April – practice jersey, pucks, kits, goalie gear
- Goalie Development – Brent
  - Not much happening until goalie registration
  - Would like to have 'try a goalie day' session depending on ice availability
  - We can push goalie assessments out and do a try a goalie session instead
- Safety/Risk Manager – Lindsey (not here)

- Secretary – Michelle
  - Criteria for Lifetime and Volunteer of the Year Awards (attached)
  - Spirit Rally FAQ
  - Spirit Rally Guidelines
  - U11 Information for U9 Parents

### 3. New Business

- 2024-2025 Budget (attached)
  - Survey results attached
  - Reviewing the budget vs. actuals for 2023-2024
  - Reviewing proposed budget for 2024-2025
  - Motion: continue to have Player Financial Assistance and reduce it from \$4000 to \$1000 per year moved by Kathy, seconded by Trish – carried
  - Motion: accept budget as proposed by finance committee moved by Kathy, seconded by Brent – carried
- U7/U9 small nets (see Jono's board report for details)
  - Quote attached
  - Sample attached
  - U7 and U9 when on the ice at the same time, not enough ice
  - Temporary boards are not being used
- Assessment dates

### 4. Old/Tabled Business

- Salish Storm – kindergarten to grade 12 – can we create a scholarship to play minor hockey? Discuss with Finance Committee. – Has this been decided?
- Succession Planning:
  - President
    - Any updates on new incumbent?
  - VP Operations
    - Any updates on new incumbent?
  - Gaming/Social Events
    - Any updates on new incumbent?
  - Peninsula Player of the Week – Jordan has resigned, interested in different roles on the board
    - Any updates on new incumbent?

### 5. Future Meetings

- Board Meeting April 11, 2024 7:00 pm at Panorama
- AGM April 25, 2024 7:00 pm at Greenglade
  - Social media re: AGM and registration giveaway

### 6. Adjournment 8:52 moved by Jason, seconded by Jono

## Appendix A – Board Member Terms

<b>Term Ending May 2024</b>		
<b>Position</b>	<b>Board Member</b>	<b>Notes</b>
President	Steve May	Working on transition plan. Willing to be a non-voting, non-attending board consultant for next season
VP Ops	Jason Fletcher	Working on transition plan
Panther Player of the Week/Panthers Liaison	Jordan Rintoul	(term ending May 2025 but resigned, position will end May 2024) Colin Guiguet invited to meeting as potential interest.
Social Events	Anita Davidson	Hoping one of the Div Managers who helps with the Spirit Rally will step up to this role. Jacqui Hipwell invited to meeting as potential interest.
Ice Allocator	Trish Oates	Chelsea Stanley interested in taking position
Treasurer	Kathy Mikkelsen	Jen Hodgkinson, interested in taking position
Sponsorship/Gaming	Open	Donna Douglas has expressed interest
Registrar	Donna Douglas	Erin Jensen, Director at Large, to be voted in at AGM for 1 or 3 year term
Risk Manager	Lindsay Ward	Lindsay is open to staying on another term, yay!
Website/Social Media	Farrah Simpson	Willing to stay on another term Requested a secondary person to help with Social Media
<b>Term Ending May 2025</b>		
VP Admin	Jennifer Madeiros	
Secretary	Michelle Philpott	
Volunteer Records	Krista O'Connor	
Development	Nolan Walker	
Jerseys and Equipment	Jono Dunlop	
Tournament Coordinator	Tracy Doyle	
Goalie Development	Brent Parrish	

