



Board Meeting Agenda

February 8, 2024: @ 7:00 pm

Panorama Recreation Centre

In Attendance: Steve, Jason, Jennifer, Tracy, Erin, Jono, Kathy, Brent, Trish, Chelsea, Krista, Jen
Online: Michelle

Call to Order @ 6:59pm

- Territorial Acknowledgment
- Adoption of Agenda:
 - Adding a vote under treasurer section. Move by Jenn, Seconded by Trish , carried
- Adoption of Minutes from January 11, 2024 Board meeting: Move by Jono, Seconded by Brent

1. Correspondence

- Letter from VIAHA to BC Hockey in favor of mandatory neck guards for officials
 - Presidents all requested and agreed to send letter to VIAHA for officials to wear neck guards at hockey games
 - Thank you to the board of directors to support this letter
- Play it again sports - January 2024 Community Volunteer of the Month - Dave Lougheed
- VIAHA Scholarship Bulletin
 - Need to get applications in soon

2. Committee & Director Reports

- President – Steve (attached)
 - Steve away Feb 14-24th – May not be available, will check emails once daily. Jennifer will be acting president.
 - Need supervisors for semi-final games
- VP Admin – Jennifer
 - Focusing on recruitment, Chelsea willing to take on ice allocator role. Jennifer will be back up if Chelsea away.
 - Would like div managers set up by end of season for next season
 - Will be holding 2nd year U9 meeting for info for players moving up – what to expect, assessments, commitment level. Michelle will be setting up meeting. Board members are welcome to join to help provide info.
 - Hockey Day in Canada was a success
 - Need Eagles Vector image for gifts, etc – Brent has image.
 - May need to update website with more current info
 - Working on a harassment case – Board room booked for Saturday
- VP Operations – Jason
 - Bullying report – harassment advisor panel, started discussions.
 - One potential person as successor for VP ops
 - VP ops is a busy role – proposal to split the job into pre season and regular season roles so role can be shared – also for training new person. Potential new named role for second person.

- Treasurer – Kathy
 - Jen here to observe treasurer role and board meeting
 - Not ready to submit anything formal tonight. Will be at next board meeting
 - Cuts may need to be made and fee increases may be needed
 - Reserve funds – created for tablet replacement, goalie reserve fund, ice scheduling billing software, storage locker.
 - Suggest maintain \$5000 goalie reserve, \$5000 ice billing software reserve
 - We have a \$10,000 reserve for storage locker
 - Propose budget deviation request from our reserve funds to move storage locker reserve fund of \$10,000 – line item 2495 back to jersey reserve fund – line item 5635 (currently at zero)
 - Buying a seacan not best use of funds – best to reallocate into jersey fund
 - Motion part A to move storage locker reserve funds of \$10,000 line item 2495 back to jersey reserve fund line item 5635. Moved by Kathy, seconded by Krista, carried
 - Tablet reserve fund not necessary – most people using own tablets, funds should be allocated to jersey reserve fund – tablets in working condition, can transition into using own devices as tablets deteriorate. \$2500 is set aside – funds need to be used or reallocated to other uses.
 - Motion part B – line 2500 computer tablet reserve fund of \$2500 to be moved to line item 5635 - jersey reserve fund. Current jersey reserve fund is zero. Motion moved by Kathy, seconded by Jason, carried.
 - Donation of old jerseys to go on financials as a donation
- Registrar – Donna (away)
 - Erin met with Donna, transition has started. Will work on setting up new season together, Erin will continue shadowing role.
- Development – Nolan (away)
- Ice Allocator – Trish
 - Met with Chelsea to start transition
 - Billed VRC
 - Dave looking for 54 hours of ice for U11 rec playoffs, second option of 43 hours. Trish will call Dave to discuss.
 - Other associations have been able to return ice with one week notice.
 - We have been able to return some ice recently
 - Billing confusion over increased ice bill has been figured out. 5% increase was not mentioned by Panorama (was forgotten) but numbers work out.
 - We need to be mindful of potential future ice bill increases
 - Need to decide if we will go back to half ice practices – discussion for AGM
 - Kevin inquired about VI Royals using some of our extra ice
 - Survey Monkey to go out regarding ice times available for teams (half ice or full ice practices) or increasing fees
- Gaming/Social Events – Anita (away)
- Website/Social Media – Farrah (away)
- Volunteer Records – Krista
 - Need new member records organized for next season.
- Tournament Coordinator – Tracy
 - Buddy Check for Jesse – only one team sent photos. Need ideas to increase team participation.

- Sponsorship – vacant, Jennifer until filled
- Peninsula Player of the Week – vacant
- Equipment – Jono
 - Grad jerseys should be ready for next week
 - Pro joy jerseys ready in 6-7 wks
 - Managers have been notified that jerseys can be kept this year, with exceptions.
 - New jerseys will have new codes on them to differentiate from old jerseys
- Goalie Development – Brent
 - Group sessions done, remaining ice returned.
 - In a good position for next year for budget
 - Met with South Island reps re problems with goaltending budgets, advocating for goalie dev.
 - Loosing goalies to other associations, need more young goalies starting.
 - Suggest focusing development on younger goalies, idea for try goalie day, idea for new goalie advocate role to work with coaches
- Safety/Risk Manager – Lindsey
- Secretary – Michelle
 - Need AGM date for April, suggest April 25th @7:00pm – Greenglade
 - Raffle for free registration for attending AGM
 - Add AGM as team snap event

3. New Business

- Budget discussion
 - Development needs to carry its own costs – fee needs to go up.
 - All costs have increased, our fees have only increased minimally over 8-10 years
 - Association cannot carry increase in costs
- PMHA Scholarship Committee
 - \$4000 budget yearly for scholarships. Applications will be due April 30. Will create a committee.
- Discipline hearing results (Jason)
 - U15B parent discipline hearing completed.
 - Parent had to write apology letter, restricted from team official, referee.
 - Completed req training, observed restrictions.
 - 1st Apology letter was unacceptable. Received another apology letter that was acceptable.
 - Parent must apply again next year to be a team or on ice official.
 - Matter has been resolved. We have extensive documentation.
 - Parent is wearing recording devices, which we need to be aware of.
- Team Awards
 - Feb 15 deadline, Michelle Cote organizing
- AGM date (need to book room in advance)
 - See above

4. Old/Tabled Business

- Spirit Rally update
- Salish Storm – kindergarten to grade 12 – can we create a scholarship to play minor hockey
 - Discuss with Finance Committee

- Larry Orr's son wants to add something to the tournament, potentially scholarship
- Succession planning:
 - President
 - Working on transition document based on calendar year
 - VP Operations
 - Working on transition plan
 - Gaming/Social Events
 - Speaking with spirit rally committee member
 - Peninsula Player of the Week – Jordan has resigned, interested in different roles on the board
 - Ice Allocator
 - Treasurer

5. Future Meetings

- Board Meeting March 14, 2024 7:00 pm at Panorama

6. Adjournment @ 8:25pm, motion by Krista, second by Jono, carried.

Appendix A – Board Member Terms

| Term Ending May 2024 | | |
|---|-----------------|---|
| Position | Board Member | Notes |
| President | Steve May | Working on transition plan. Willing to be a non-voting, non-attending board consultant for next season |
| VP Ops | Jason Fletcher | Working on transition plan |
| Panther Player of the Week/Panthers Liaison | Jordan Rintoul | (term ending May 2025 but resigned, position will end May 2024) Colin Guiguet invited to meeting as potential interest. |
| Social Events | Anita Davidson | Hoping one of the Div Managers who helps with the Spirit Rally will step up to this role. Jacqui Hipwell invited to meeting as potential interest. |
| Ice Allocator | Trish Oates | Chelsea Stanley interested in taking position |
| Treasurer | Kathy Mikkelsen | Jen Hodgkinson, interested in taking position |
| Sponsorship/Gaming | Open | Donna Douglas has expressed interest |
| Registrar | Donna Douglas | Erin Jensen, Director at Large, to be voted in at AGM |

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|-----------------------------|-------------------|---|
| | | for 1 or 3 year term |
| Risk Manager | Lindsay Ward | Lindsay is open to staying on another term, yay! |
| Website/Social Media | Farrah Simpson | Willing to stay on another term Requested a secondary person to help with Social Media |
| Term Ending May 2025 | | |
| VP Admin | Jennifer Madeiros | |
| Secretary | Michelle Philpott | |
| Volunteer Records | Krista O'Connor | |
| Development | Nolan Walker | |
| Jerseys and Equipment | Jono Dunlop | |
| Tournament Coordinator | Tracy Doyle | |
| Goalie Development | Brent Parrish | |