



Board Meeting Agenda

Date: March 9, 2023 @ 7:00 pm

Panorama Recreation Centre

In Attendance: Steve May, Kevin Salmons, Michelle Philpott, Jono Dunlop, Trish Oates, Lindsay Ward, Tracy Doyle, Donna Douglas, Kathy Mikkelsen, Jason Fletcher, Farrah Simpson

Via Zoom: Jordan Rintoul, Ryan Tilden, Krista O'Connor, Chad Arsenault

1. Call to Order

- Territorial Acknowledgment
- Adoption of Agenda (2 names) Kevin/Trish
- Adoption of Minutes from February 9, 2023 Board meeting (2 names) Donna/Jono

2. Correspondence

- Recreational Playoffs VIAHA memos (2)
 - We are hosting U18, no peninsula teams
- Panorama email - Sea-Can water leak
 - Repaired but will see if any leaks when it rains
 - Damage to a set of tournament jerseys
- PMHA Certificate of Insurance
 - Covered under new coverage
 - Collaboration with peninsula lacrosse on signs for respectful behaviour, thank you to Kim for organizing that, it looks great
- BC Hockey First Shift e-mail
 - Focus is Salish Storm for upcoming year
- Poster supporting hockey officials
 - Parent sent us an example of another association a poster to be nice to officials
- Mileage chart for VIAHA officials
- 2023 T1 Host Team Tryout Request Form
 - Tier 1 VRC
 - If Peninsula trying out to Admirals at U18 send communication out to entire group
- Steve away from March 15-31

3. Committee & Director Reports

- President (Attached) -Steve
- VP Admin (Verbal)- Kevin
 - Sent out message to div managers to submit year end reports
 - They handled things very well this season
 - Work with Jono to ensure Seacan is repaired
 - Coordinate coach and goalie of the year awards with Jason, Brent and Jen, used scoring grid, couple repeats from previous years so we

- made some adjustments
 - Worked with Kim on respectful play posters
 - Posters for Micah and Matt
 - Delivered truck load of gear to Leslie Global sports
 - Last Salish session on Monday, I will continue to support it next season
 - Number of families from Salish sea interested in joining PMHA next year, overall a big success
 - Asked for same day / same time, keep it simple, not divided by school
 - Need to get rid of junk and make more room in storage areas
- VP Operations (Verbal)- Jason
 - We have not seen drop in kids with Salish Storm, actually increased lately
 - Kelly and Andrew McRae, myself and Kevin have been main coaches with Salish Storm
 - Coach lost his composure on ice, took full ownership of actions, taking a couple week break
 - Policy review, group still to get together, minor adjustments to be made, circulate edits with board before make final
 - Discussing Rob's replacement with Nolan (Development), might have been an RFP, trying to find those documents from the last time
- Treasurer (Verbal)-Kathy
 - BC hockey credit, will not waive \$3/player fee again, just this year
 - Invoice from BC hockey is coming
 - Hockey Canada will increase assessment and insurance fees next year
 - Month end wrapping up Feb/March, year end
 - Due to Covid and financial responsibility PMHA's contingency fund has remained healthy; however, in order to meet the requirements of BC Community Gaming Grant as discussed in several past board meetings, some responsible spending needs to be done. Next year the contingency fund will remain healthy (approx.. 50% expenses in a hi value savings account) but should also meet the Gaming Grant requirements. How surplus funds were spent will be outlined in the Treasury AGM report.
 - We are applying for BC Community Gaming Grant under the new applications form as requested by the Gaming Branch. Spending will be held tight to the approved budget.
 - Zero increase in past 5 years (registration fees), except rep try out costs, so many other costs are going up, no more surplus means we need to look at raising fees:

THOUGHTS:		reserve fund: jerseys / storage container / ice allocation software / goalie gear
		ice recovery is about \$5k lower this season than last season \$33k versus \$28k

- Social Committee (Attached)- Anita- request in report – not in attendance
- Equipment & Jerseys (Attached) – Jono- questions in report
 - Jersey returns – Jono set up dates, either sign up genius or send email

with times and dates to meet at Panorama, be specific with what needs to be returned (2 jerseys, socks, etc.) – Warren and Brent will help

- Director and Board Reports (Verbal)
- Donna – new season has started, registration for returning players started, need to know if we are raising fees
 - Then after provincials, new player registration
 - Start April 1
 - Farrah – give notice to update website
- Tracey – meltdown jamboree going well, Tessa and Trish are doing a good job of organizing
 - It is a sanctioned event
 - Meltdown ice paid for already
- Lindsay – Krista will be new volunteer coordinator, need roster first
- Trish – up to date with panorama with payments, including jamboree, hoping to get March ice payments in soon, ice bills out this weekend
 - U18 rec bill back to hockey Canada
 - Finance committee we discussed to bill house team for any additional ice next season
 - Will not be charged for regular ice time/practice time
 - Communication to coaches and managers for next year to inform and we will be enforcing this
 - Ice/billing software, did a demo, would like to look at this more
- Farrah – learning from Kim, coach survey, scholarships will be sent out, survey for development to be sent out next week, letter to Rob to thank him
- Ukrainian student covering his fees, it will show as a scholarship
- Ryan – insurance, certificate received, renewal preferred in off season but did not have a choice, hoping to reset dates to better align with off season
- Jordan – no more players of the week for the year, family day panthers game went well, nothing else to report
- Chad – nothing to report

4. New Business

- Spirit Rally
 - Kevin will be MC
 - Agenda is being worked on
 - Microphones are set
 - Traditional Indigenous welcome by Salish Storm grandmother
- Finance/budget discussion
 - Reviewed options 1, 2, 3 on budget
 - Referee in Chief stipend, Dave has suggested to increase, currently not in policy
 - RIF \$2500 current, \$250 of that given to Christina who pays refs
 - Dave wants to increase it to \$7000 per season, compared to \$10K JDF 4 ice, Sooke \$7500, Kerry Park \$3500 2 ice

- Request is not out of line, he has a unique and needed skill set, we want to invest in our referees, risk if we don't increase it is we may lose Dave
 - Kevin is in support, needs to come with more responsibility, more clear development goals
 - Dave has given more development, coaching and mentoring this year, discussed going to \$5K next year, with potential increase to other years and Dave was in favor of this
- U21 is not in budget because it never is, we won't know till later
- Registration fee increase, last time was more than 5 years ago, compared to other association Sooke \$575, Cowichan (Tier 2) \$158 for young \$450 for U18
 - The last change to registration was the addition of the \$100 raffle
- Finance committee suggest Option 3 which includes \$25/pp fee increase and providing \$5K RIF
- Development does not have a plan established, will not have it by AGM
 - Should not go in a deficit to have development
 - Many factors to look at and to consider
- **MOTION** – finance committee propose option 3 for 2023/2024 budget
 - Moved by Kathy, second Lindsay
 - All in favor – everyone, opposed – none, **PASSED**
- Call for post for "shadow" board members for people leaving in 2024 (treasurer, registrar, VP Ops, President, etc.).
 - Positions coming up that do not have a replacement, to shadow for a year to sit in on appeals, attend meetings, etc.
 - Positions as individual social media posts with direct email contacts with current member so people can reach out and ask questions, risk with this approach is that it is harder to control who gets the role
 - Other options is to pay someone to do the work which we don't have budget for
 - Steve – this is my last term
- First Shift/Salish Storm discussion

5. Old/Tabled Business

- Succession Planning - board and division managers
- Weeknight ice slot consideration for U15/U18 games
 - Trish – will keep talking to her about it, local south island
- Laptop purchase
 - We still need to consider for certain positions, secretary, website and social media, registrar

6. Future Meetings

- Board Meeting Thursday April 13, 2023 7:00 pm at Panorama
 - AGM is April 27 @ Greenglade

7. Adjournment @ 8:39pm

- Motion – Jason