



## Board Meeting Minutes

Date: March 10, 2022, 7:00 pm

Panorama Board Room

In Attendance: Steve May, Kevin Salmons, Trish Oates, Brent Parrish, Donna Douglas, Ryan Tilden, Warren Davis, Kimberley Aitkens, Lindsey Ward, Tracy Doyle, Kathy Mikkelsen, Jen Vossen, Jordan Rintoul, Farrah Simpson. Via Zoom: Chad Arsenault

### 1. Call to Order 7:01 pm

- Territorial Acknowledgment
- Adoption of Agenda: Warren/Kevin
- Adoption of Minutes from February 10, 2022 Board meeting: Warren/Lindsey

### 2. Correspondence

- VIAHA SI playoff supervision guidelines
- VRC T1 overview documents

### 3. Committee & Director Reports

- President (Attached-Board Reports)– Steve
- VP Admin (Verbal)- Kevin
  - Policy meeting has happened
  - Photography quotes have been obtained
  - Ad boards are ordered
- VP Operations (Verbal)- Jason via Kevin
  - Has equipment for the spirit rally
- Treasurer (Verbal and attachments) - Kathy
  - Finance Committee Report regarding 2022-2023 budget
  - 2022-2023 Budget - Working Copy for review and approval by Board
  - Gaming Account Feb/22, Main Account for Feb/22, Budget vs. Actual Mar/22

#### Finance Committee recommendations:

- Create an Ice Allocation Committee to look at how ice is used/needed. Full review to find and streamline inefficiencies
- Continue focused efforts on growing the Association
- Continue keeping the U21 players interested
- Ice considerations (ie times) for the younger groups

1. **Motion** made by finance committee to raise our rep assessment fee from \$125 to \$150.  
**Moved by Kathy; seconded by Ryan- CARRIED**
2. **Motion** to approve current working budget for 2022-2023 season for presentation at AGM  
**Moved by Kathy; seconded by Lindsey- CARRIED**

- Website/Social Media/TeamSnap (Attached-Board Reports)– Kimberley
- Ice Allocator-Trish
  - Jamboree ice has been set aside
  - Working with Martine on ice for next year
- Goalie Development- Brent
  - All wrapped up for this year

- Registrar-Donna
  - Getting ready for next year
- Risk Management-Ryan
  - A few disciplinary items happening
  - Thanks to all the Div Managers and getting E pact done.
  - Any outstanding injury reports need to be submitted to BC Hockey Ryan can help direct them but reminder they need to get done
- Equipment Manager/T1 Liaison- Warren
  - April 4 and 5 to return equipment, a sign up to drop off and go through it on the spot
  - Grad jerseys are in and will be picked up. Need to make a cutoff for how long ago a player was an Eagle to be considered a grad of PMHA. Possibly played at least 1 year of U18
  - Fliers for T1 host ready to share
- PPOTW- Jordan
  - Wrapped up for the year. Fan appreciation went very well
- Volunteer Records-Lindsey
  - Volunteer bench staff need to be completely secured by a specific date.
  - Volunteers need to step up once they have committed to being safeties so that responsibilities and skills are kept up to date. Team managers need to ensure that parents volunteer for game duties and are trained and rotated.
- Tournament Coordinator-Tracy
  - Meeting with Trish to work out tournament ice times and started reaching out to hotels
  - All Peninsula teams in the division of tournament being hosted must be invited

#### 4. New Business

- Policy Review document (Attached)

**Motion** to adopt policy changes to bring to AGM. The policies are as follows: 2.6.1 (re. administration fees) and subsections 2.6.6 and 2.6.8; 4.3.12 (re. non-parent coaches); 4.4.8 (re. AP's); 4.4.15 (re. assessment appeals) and 5.3.11 (re rostered volunteers).

**Moved by Kevin; seconded by Warren- TIE/NOT CARRIED with original wording. Adjusted wording to 4.4.15: 3 opposed, 7 in favour, 2 abstained- CARRIED**

- Shared Drive access & new email system feedback.
  - Email Kimberley what your share drive is for and who you want to share it with so it can be set up
- Alumni board input for main lobby. Who do we want on it?
  - Micah Zandee-Hart, Matt Irwine, Jordie Ben, Jamie Ben, Larry Orr
- PMHA funding to team going to provincials. (Policy 4.7.1)
  - In the case of U18A it is \$500 as the championship is on Vancouver Island

#### 5. Old/Tabled Business

- First Shift
  - Working on time frame, connecting with Katie Rintoul to get applications in. It will take a lot of planning and volunteer time and will show highlight our hockey community and "village"

- Spirit Rally plans

6. Future Meetings

- Thursday April 14, 2022, 7:00 pm.
- AGM Thursday April 28, 2022, 7:00 pm.

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7. Adjournment 9:07 pm