



## Board Meeting Minutes

Date: May 13, 2021 7:30 pm

Via Zoom

In Attendance: Steve May, Kimberley Aitken, Tracy Doyle, Clint Murgatroyd, Mark Hall, Ryan Tilden, Jen Vossen, Kathy Mikkelsen, Flora Stanley, Tyler Dolan, Donna Douglas, Jordan Rintoul, Warren Davis, Brent Parrish, Jono Dunlop, Farrah Simpson

### 1. Call to Order 7:31 pm

- Adoption of Agenda: Mark/Kathy
- Adoption of Minutes from March 11, 2021 Board meeting: Kathy/Kimberley
- Adoption of Minutes from April 29, 2021 AGM: Kimberley/Flora
- Introduction of new board members and meet and greet.
  - Tracy will be taking over Tournament and Volunteer Coordinator
  - Jordan is a member at large and his roll is yet to be determined

### 2. Correspondence

- Our agreement for a ref scheduling program for next season (Attached "RAMP")
- VIAHA Nomination committee (Attached)
- VIAHA letter of support for Lake Cowichan Jr B team (Attached "Memorandum")

### 3. Committee & Director Reports

- President (Verbal)– Steve
- Registrar Report (Attached)- Flora
  - 326 players are registered- working with Donna on registration of new players
  - Discussion on U21 team: need to find ice time and considerations for jerseys need to be decided
- Other Directors (Verbal)
- VP Hockey Ops- Clint
  - Going through the coaches surveys
  - Applications for Rep coaches will be starting end of June/early July
  - Looking into assessment software options
- Treasurer-Kathy
  - Working with bookkeeper on month end processes
- Development- Mark
  - Development surveys were incredibly positive
  - Lots of opportunity/interest in development if there are enough ice times available
- Media/Teamsnap- Kimberley
  - Working on emails and redirecting domain
- Donna will be taking on Epact as well as learning Registrar role, Ryan will continue with other Risk Management duties

- First Shift-Tyler
  - Need to find out if/when there is ice times available and then start on the application process

4. New Business

- Role and responsibility review
- Coaching application process
- Division Managers: many divisions have managers, Steve to reach out to others
- Search committee for VP-Admin: Search committee created

5. Other Business

- VIAHA AGM June 12 via Zoom Steve will attend and requests for one other representative from PMHA

6. Future Meetings

- Thursday June 10, 2021 7:00 pm Via Zoom

7. Adjournment 8:20 pm: Kathy/Flora