



Board Meeting Minutes

Date: October 8, 2020 7:00 pm

Via Zoom

In Attendance: Steve May, Flora Stanley, Brent Parrish, Jade Davis, Kathy Mikkelsen, Lindsey Ward, Tyler Dolan, Ryan Tilden, Mark Hall, Kimberley Aitken, Chad Arsenault, Clint Murgatroyd, Lisa Sneek, Warren Davis, Martin Oates, Jen Vossen, Jono Dunlop, Leanne Rowan, Farrah Simpson

1. Call to Order-7:00 pm

- Adoption of Agenda: Moved by Lindsey, seconded by Jade
- Adoption of Minutes from September 10, 2020 Board meeting
- Adoption of Minutes from Special Meeting September 14, 2020 (U11 A head coach)
- Adoption of Minutes from Email Vote September 20, 2020 (U15 B and U18 B head coach)
- Adoption of Minutes from Email Vote September 24, 2020 (U11 B head coach)
 - All Moved by Tyler, Seconded by Kimberley

2. Correspondence

- Coaching recognition for Randy Cunningham who stayed after his team's practice to help coach another team whose coach did not show up. Great way to show community and love for sport

3. Committee & Director Reports

- President (Attached)-nothing to add
- VP Hockey Operations (Attached)
 - Huge thanks to all the Div Managers and volunteers during assessments, they went very well
 - Only 1 reassessment in the whole association
- VP Hockey Administration (Attached)-nothing to add
- Registrar (Attached)
 - Working on rosters
- Website/TeamSnap/Social Media (Attached)
 - Encourage all the Div. managers to send in pictures for social media
 - Trying to help problem solve and leading people to the help guides for their answers
 - Issues with replying to emails sent via TeamSnap. There is something with Shaw emails specifically where emails are not being received. Trying to talk to TeamSnap but it seems to be more of a problem with the way that system is run. Gmail, Hotmail, or Yahoo seem to be better. Can change forwarding emails if needed.
- Treasurer (Attached)-nothing to add
- Finance Committee (Attached)
 - **Motion by Finance Committee** for authorization in an amount not to exceed \$2500 USD (as we work our team numbers and coach numbers) plus tax be approved for the purchase of the coaching software by Clint

Murgatroyd, VP Hockey Operations. **Moved by Clint, seconded by Martin-CARRIED**

- COVID-19 Committee Update (Verbal)
 - Return to Play Plan is being updated again
 - How to deal with non-compliant parents
 - Maintain 1 team on ice= 1 spectator, 2 teams on ice= 0 spectators (unless not exceeding 50 people total in arena)
 - TeamSnap Health Check email has gone out. TeamSnap cannot change the questions but recognize that these do not meet our specific needs in Canada. Refer to email for how our association should read these questions.
 - If anyone hits the wrong button on the Health Check (so the child fails) and submitted it, Managers are to keep a notation of this should we need to reference later.
 - Recommendation to Panorama to move the storage units in Arena A that previously stored the bumper pads. This will allow the group of skaters waiting to get on the ice to wait single file along the glass and those exiting the arena can walk close to the wall allowing for better distancing.
 - Arena protocols updated. Masking in dressing room if over capacity
 - Return to Play after Illness. Only need a Dr's note to return to play if there has been a positive COVID test. Messaging will be sent out to PMHA families regarding these updates.
- Other Directors (Verbal)
- Goalie Development
 - First development ran this past week, hoping for many more
- First shift
 - May be better off to put on hold for this year as it brings in players from other districts.
- Equipment
 - Jerseys and socks have been received by most teams
 - May need to purchase pucks
- Volunteer Records/ Photo day/ Electronic Game sheets
 - Nothing to report for volunteer records
 - Photos: photographer will be coming to individual team practices for pictures and photoshop everyone for group photograph
 - Electronic game sheets/pads will be given out shortly (if not already), may be valuable tool for contract tracing once games start happening
- Risk Management
 - Two safeties for each ice time so that we can stay on top of the 2-deep rule
 - Team meeting minutes back to Ryan ASAP
 - There cannot be player coaches this year (older siblings helping with younger sibling's team). All players are apart of a cohort and cannot cross cohorts. Coaches are not in cohorts.
- Gaming/Sponsorship
 - Raffle tickets are done and being dispersed to Managers. Thank you to

Island Blue for giving us a discount on printing. These are due back by December 1st

- Sponsorship, seems like teams are able to get sponsors even though they may not get the recognition of having advertising up in the arena's for people to see (or not having people in the arena to see the advertising).
- Possibly using the open cork board in the lobby for advertising sponsors, promoting them via social media is possible as well

4. New Business

- **Motion** to approve Nate Looyzen as a non-parent assistant coach of U15 A team- **Moved by Jade, seconded by Ryan- CARRIED**
- **Motion** by Liza van Rensburg and Keri Herle (Attached) to approve Brian Coward as a non-parent assistant coach of U18 A. **Moved by Warren, seconded by Kathy- CARRIED**
- **Motion** by Liza van Rensburg and Keri Herle (Attached) to approve Brian Cross as a non-parent assistant coach of U18 A. **Moved by Ryan, seconded by Warren- CARRIED**

5. Other Business

- Update on streaming options
 - Privacy issues still need to be worked through if association were to take this on.
 - All options require money which we may not want to put any major investments into if it is only for this year. This would also take a massive amount of volunteer time to put together, which we do not have right now. This is not a viable option currently for this to be taken on by the association but may look further into this in the future. This is a much bigger, long term project.
- VIAHA AGM update
 - No changes to VIAHA board
- Tier 1 Zone team discussion: VIAHA associations voted to continue to support the Tier 1 Zone program- does PMHA want to change its policy on supporting Tier 1 Zone and does the board wish for PMHA to lobby to be in a zone with Victoria MHA rather than Victoria Racquet Club for next season
 - Pros and Cons need to be weighed prior to making any decisions-tabled until next meeting

6. Future Meetings

- November 12, 2020 7:00 pm

Via Zoom

7. Adjournment- 8:49 pm