



PHMA Board Meeting Minutes

Date: September 10, 2020 7:00 pm

Via Zoom

In Attendance: Steve May, Kathy Mikkelsen, Warren Davis, Brent Parrish, Lindsay Ward, Mark Hall, Lisa Sneek, Vicki Cook, Jeffrey Hunter, Ryan Tilden, Martin Oates, Kimberley Aitken, Chad Arsenault, Clint Murgatroyd, Flora Stanley, Farrah Simpson, Liza van Rensberg, Jenny Gear, Tricia Oates, Karen Stayura, Jason Syrotuck

1. Call to Order 7:10 pm
 - Adoption of Agenda (Updated): Vicki/Warren
 - Adoption of Minutes from August 13, 2020: Warren/Jade
2. Correspondence
 - Viasport Return to Sport Guidelines (Attached)
 - Main point: no game play until at least October as officials will not be certified until the completion of new courses
3. Committee & Director Reports
 - President (Attached)- no questions
 - VP Hockey Operations (Verbal)
 - Huge thanks to Division Managers organizing volunteers and parents for assessments
 - U18/U15/13/ have all finished assessments – went smoothly considering the extra work due to COVID. Lots of lessons learned for next year.
 - New assessment software – quite advanced and significant data, should be a necessity for future years
 - Not having spectators at assessments was a huge positive for players. Should look at making this a policy for the future.
 - U11 assessments this coming weekend – everything is organized and ready to go
 - Ryan – U7/U9 – just waiting to accept the new wait listers – ready to go for Saturday
 - VP Hockey Administration (Attachments: TeamSnap Quick Guide, Epect Links)
 - TeamSnap and Epect guide links to websites to assist Div Mangers
 - Working with Lisa on cohort documents-sent to Panorama and received word that it looks good
 - Registrar (Attached)
 - Waitlist in U9 and under has been cleared
 - Concerns about the overall small team sizes with only being able to accept a certain number of players, concerning for the future
 - Discussion re: solutions on U11 house vs rep numbers balancing for COVID vs how do we accept wait listers

- Steve has a meeting with VIAHA on Sunday – hopefully hear more, they are suggesting larger teams for the cohorts
- COVID-19 Committee Update (Verbal)
 - BC hockey requires us to complete return to hockey plan, was completed for phase 2 and now requires updating for phase 3.
 - Will be sending out a document that's ready for easy consumption for members
 - Now that document has been approved by panorama, will be posted to website, has answers to many family's questions
 - Outstanding issue – spectators list – waiting to find out if player and volunteer list on Team Snap is sufficient enough?
 - Spectators – Panorama passed along that Island Health may be ok with spectator cohorts. We would need to put in a proposal as to how we'd manage spectators
 - Videotaping/streaming of games – panorama has said it's not a priority but they do not have a budget to implement streaming solutions for the arena. Also, privacy issues have not been solved yet
 - Health Check – lots of reminders for families to remember to fill this out before they come in
 - Hand sanitation – parents are good, hard for players to do as they have been carrying their gear
 - Physical distancing still an issue for parents in the stands – we do not want to get into a situation where panorama will stop letting us use the facility
 - Checking messaging about kids who are sick and how that effects other family members coming to the hockey environment
 - General note that things are always changing including documents
- Sponsorship: Meeting scheduled (Verbal)
 - Chad and Lisa met about sponsorship
 - Sponsors may not want to support if we don't have spectators
 - Arena B screen is not up and running yet, but the same sponsorship letter should still be relevant to send out. Letters will still go out
- Goalie Development (Attached)
 - Concerned with how to deal with large number of goalies in U15
- Panthers Liaison
 - There will be no Player of the Week this year at Panthers Games
- Volunteer Records
 - Thanks to the div managers for ensuring the volunteers have their credentials and appropriate training completed
- Equipment
 - New jerseys are in
 - Hometown has said if players are ordering tracksuits, he needs approval from the board to use the new logo. Will need to be voted on by board
- Ice Allocation
 - Every team will end up with at least 2 practices a week until cohorts

- are sorted out and games start
- Thank-you to div managers for assisting with ice scheduling
- Gaming
 - applied for raffle tickets for the new raffle this year. Will get out to div managers to get out to teams soon
- Risk Management
 - EPACT looking good – only about 14 people left in league to complete
 - Thank-you to div managers for tracking people down and big thanks to Vicki for all her support
- Officials
 - Approx. Oct before refs are ready
- Development
 - Working with Rob Armstrong to tweak numbers
 - Rob may have to sub out for someone on Friday afternoons for U7/U9 group

4. New Business

- Jono to provide review of new nets PMHA purchased
 - Vicki – put forward approval for Jono Dunlop to write up a testimonial on behalf of PMHA for the new nets that were purchased for U6/U7 – no vote needed – permission granted from Board to give testimonial
- Set dates for Manager meetings for Rep and Rec divisions
 - Tentatively September 24 for Rep and October 1 for Rec. Then regular monthly meetings facilitated by Vicki
- Coaching Staff
 - **Motion** by Clint to approve Murray Kennett as head coach of U13-A. **Moved by Mark, seconded Martin-CARRIED**
 - Motion by Clint to approve Steve Taylor as head coach of U13-B. **Moved by Martin seconded by Ryan-CARRIED**
 - **Motion** by Clint to approve Mark Hall as head coach of U15-A. **Moved by Ryan seconded by Kathy-CARRIED**
 - **Motion** by Clint to approve Wayne Ross as head coach of U21. **Moved by Vicki, seconded by Jade-CARRIED**
 - Will have a special board meeting to have a vote on coaching staff for U11. The board will need to make sure we have enough non-atom parents attend to make quorum
- **Motion** by Vicki that Hometown or any others using PMHA logo on merchandise, use only new logo and/or the written logo (2 logos in total). **Moved by Warren, seconded by Jade-CARRIED**
 - Action-Vicki to call Hometown
 - Action- Policy committee to create process for logo approvals

5. Future Meetings

- October 8, 2020 7:00 pm Via Zoom

6. Adjournment- 8:48 pm