



Date: May 14, 2020 7:00 pm

Via Zoom

In Attendance: Steve May, Vicki Cook, Brent Parrish, Kimberley Aitken, Flora Stanley, Jade Davis, Tyler Dolan, Kathy Mikkelsen, Ryan Tilden, Jono Dunlop, Warren Davis, Lindsey Ward, Jeffrey Hunter, Clint Murgatroyd, Jason Syrotuck, Chad Arsenault, Lisa Sneek

1. Call to Order-7:02 pm

- Adoption of Agenda- Vicki/Martin-Moved
- Adoption of Minutes from April 28, 2020- Vicki/Jade-Moved

2. Correspondence

Open Letter from BC Hockey- not much in the way of news or developments

3. Committee & Director Reports

- President's Report (verbal)
BC Hockey Meeting: Things will be more collaborative with associations in the future and when they do come back the focus will be on local and regional level. Once returned 3 priorities will be recruiting the new CEO, having a return to play for September and to map out the future of how things will be working.
- VP Hockey Operations (verbal)
Has reached out to assessors and is starting to get that lined up
Coaches survey is closing tomorrow.
Coach applications for Rep will be due June 15. Coaches for house no deadline and can send in anytime.
Will be working with Rob Armstrong on a long-term development plan, starting from IP and possibly starting an Elite development/training program so PMHA players stay at home/PMHA and do not have to look elsewhere for that training.
- VP Hockey Administration (attachment) Received
- Registrar (attachment) Received
Registration is currently at 186 players, 51 for development, 15 kids have confirmed interest for Juvenile.
Registrar has autonomy to Ok players from the waitlist if space allows, without the approval of the board. This prevents players from looking to play elsewhere.

4. New Business

- Review and approval of Updated Policy Documents (attachments-see section A VP Report Jan 12, 2020 and Policy Document 2020) **Motion by Vicki; Moved by Warren; Seconded by Lindsey** to update and replace the Policy and Procedure Document with the policy that was approved by PMHA Board January 2020. **CARRIED.**

- Director nomination- Mark Hall **Moved by Vicki; Seconded by Kimberly** to elect Mark Hall to PMHA Board- **CARRIED**. Mark will be moved into the Development position.
- Overview of Operations and PMHA specific programs - 2 mins or less each person:
 - Steve* -chief objective to build consensus between everyone but should there be a tie will have the tie breaking vote. Liaison and first point of contact with BC Hockey and VIAHA.
 - Vicki* - Tier/Zone info: There are tiers 1-4; PMHA is tier 2 organization, this is based on number of players U13 and up for the last 3 years.
 - Gaming: PMHA gets money from the gaming Commission every year. This position requires someone to ensure paperwork is being filed, answering questions, applying for and running the raffle.
 - Main committees: Policy (Vicki heads), Finance (Jeffrey heads), Coaching (Clint heads), Discipline (Clint heads)
 - Martin* - Ice - league fees cover 1x half ice practice weekly (midgets get a full ice practice) and 1x game every other week (13 games /season of ice and ref cost); all other ice is collected from the teams and ice billing is twice/year. PMHA has a fixed ice schedule. Allocation of extra ice; email is sent to teams to pick up, ice may be allocated otherwise to recoup costs.
 - Flora* - Registration process, rostering, Alternate players practice.
 - Lindsey* - Volunteer requirements i.e. Criminal Record Check, development courses, coaching courses etc. Consequences of non-compliance may be fines from VIAHA or possibly PMHA insurance being void.
 - Lisa* - Sponsorship program- Letter will need to be updated for this year. We try to be respectful and follow the guidelines that are set out in the sponsorship letter. It is the responsibility of the teams to get the sponsors and that money goes to the team not to PMHA.
 - Warren*– Jerseys, socks, pucks, buckets for pucks.
 - Brent*- Anything goalie related
- Divisional Manager Discussion: Getting Div. managers on board, best to get them started sooner rather than later so they can be vetted and start working with Clint and get ready for the season. Ideally having a first- and second-year parent in this role to share and it will help for transition.

5. Other Business

- Kathy- Volunteer Coordinator and Tournament Coordinator
- Chad- Gaming and Sponsorship
- Tyler- First Shift and Panthers Liaison
- Ryan- Risk Management
- Live streaming- something to think about for upcoming year

6. Future Meetings

- June 11, 2020 7:00 pm

7. Adjournment- 8:23 pm