



# Peninsula Minor Hockey Association Coaching Application Form

EMAIL this form to the 1<sup>st</sup> Vice President

firstvp@pmha.bc.ca

Name: \_\_\_\_\_  
(given name) (middle name) (surname)

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

Birth Date: (dd/mm/yy) \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Employer's Address: \_\_\_\_\_

## Preferred Coaching Assignment: (please indicate with a ✓)

Level	Head Coach or Assistant Coach	A	B	C
U7		n/a	n/a	minor or major
U9		n/a	n/a	minor or major
U11				
U13				
U15				
U18				

**Certification: NCCP (National Coaching Certification Program)** (please be prepared to provide proof of your coaching certification upon request).

Level	Year Completed	Location
Initiation Program		
Coach Stream (formerly Coach Level)		
Development 1 (formerly Intermediate)		
Development 2 (formerly Advanced)		
Hockey Canada Safety Program (HCSP)		
Respect in Sport - Activity Leader version		

## Other coaching courses or training activities:

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**Hockey Coaching Experience: (please list most recent first)**

Year	Association/Team Name	Division	Position

**Other Coaching Experience: (please list most recent first)**

Year	Sport	Association	Age Group

**Playing Experience: (please list most recent first)**

Year	Association/Team Name	Division

**Coaching References:**

Name:	Address: Position:	Phone Numbers
Name:	Address: Position:	Phone Numbers

**Undertakings:**

- I hereby consent to the disclosure of the above information.
- I hereby acknowledge the authority of the CHA, BCAHA, the District, and the local Minor Hockey Association, and agree to carry out and abide by the constitutions, bylaws, rule and regulations.
- I hereby acknowledge that I have read and understand the coaches role outlined in the Contract for Coaches, attached to, and forming part of this Coaching Application Form.
- I hereby agree to familiarize myself with the National Coaching Certification Program (NCCP) requirements for coaching minor hockey and ensure that I maintain the required level of certification.
- I hereby agree to complete a Criminal Records check form, have it authorized by my local Law enforcement detachment and return it to the Risk Manager before August 15.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# CONTRACT FOR COACHES

This contract includes 2 major pieces:

- the Code of Conduct must be signed each year by each coach. This outlines how a coach is expected to behave.
- the Responsibilities section outlines what a coach is expected to do under specific circumstances.

## Coaches Code of Conduct

1. I will treat my team's players, their parents, the opposing team's players, coaches, and parents with respect and dignity.
2. I will conduct practices and games so that players have the opportunity to challenge themselves and to improve their skills.
3. As a team coach of the Peninsula Minor Hockey Association, I will always conduct myself accordingly.
4. I will offer only positive encouragement and assistance to my players.
5. I will strive to be the best coach I can be, both in games and in practices.
6. I will refrain from using profane language at all times.
7. I am committed to demonstrating good sportsmanship and a keen competitive spirit at all times.
8. I will regard all game officials with respect and understanding.
9. I will always ensure that when my team is participating in any hockey function that they are properly, safely, and legally equipped.
10. I want to have as much FUN as I can while I am involved with hockey and I am committed to ensuring my team does as well.
11. I will be reasonable in my demands of my players' time, energy and enthusiasm, recognizing that they are active individuals with a variety of interests.
12. I will endeavor to be fair and just in all my decisions.

### ***PLEASE READ IN FULL***

*I am aware that the aim of minor sports is the personal and character development of EACH participant and that every player in my charge will be given equal opportunity and consideration in all situations and contexts. I am aware of the Peninsula Minor Hockey Association's Policy Statement and agree that any behaviour on my part that would be contrary to the above COACHES CODE OF CONDUCT would forfeit my coaching privileges. I further agree to attend all clinics and meetings as may be required by the Association.*

**Name:**[printed] \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Coaches' Responsibilities

- A. Recreational team coaches will allot equitable ice time to all players assigned to their team, regardless of ability.
- B. All coaches will create a sociable environment that will assist in each player's physical and skill development.
- C. All coaches will conduct themselves in a sportsmanlike manner consistent with the aims of the Association and consequently set a good example for the players for whom they are responsible.
- D. All coaches will ensure that:
  - All players are adequately protected with the proper protective equipment while they are on the ice, on the bench or when going to and from the dressing room;
  - Each of the participants on the ice or in the box is covered by Hockey Canada Insurance;
  - In case of an injury, that proper medical aid is obtained as quickly as possible.
- E. All coaches will ensure that their teams are on time for all ice sessions and that the ice is cleared before the allotted time has elapsed.
- F. Any member of PMHA may raise a complaint and / or may appeal any suspension and/or any decision. (Refer to Section 7)
- G. All coaches will ensure that all hockey equipment assigned to their teams, from the Association, is cared for properly.
- H. All Recreational team coaches will ensure that team managers are assigned to be responsible for all administrative matters such as, but not limited to: team rosters, practice/game schedules, ensuring sufficient game officials and parent meetings, the first of which must be held once team rosters are finalized.
- I. It is the Coach's responsibility to ensure that all players on the team, as well as their parents are aware of the pertinent Hockey Canada; BC HOCKEY, SVIMHA, and PMHA rules governing game conduct and sign the appropriate codes of conduct.
- J. The coach will ensure that the Divisional Manager receives all game sheets and, if requested, monthly reports on the status of their team including, but not limited to such things as: win/loss, penalty minutes, internal problems etc.
- K. Player discipline will be the prerogative of the Coach, with a maximum 1 game suspension. Such occurrences will be reported to the Divisional Manager. For those occurrences where more than 1 game suspension is considered warranted, team coaches will refer the matter to the Ice Committee, through the Divisional manager, for action to be taken within 7 days.
- L. All incidents involving suspensions of PMHA players must be reported to the Divisional Manager.
- M. All coaches will develop an enjoyable and self-fulfilling environment in which all players are able to achieve a degree of excellence in accordance with their interest and self- potential.
- N. All coaches will emphasize improvement of all basic skills from an individual as well as an overall sport point of view.
- O. All coaches will provide for tactical and psychological development in anticipation of progress to a higher level in the sport.
- P. All coaches will model exemplary sportsmanship in all dealings with opposition players and coaches, on-ice and off-ice game officials, team members, parents and fans.
- Q. Team coaches will ensure that the maximum number of players, as required by C.H.A., B.C.A.H.A. and/or S.V.I.M.H.A. are selected and "carded" through the Registrar in accordance with BC HOCKEY carding rules.
- R. All coaches will ensure that their teams have certified Safety/Trainers.

**Name:**[printed] \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_